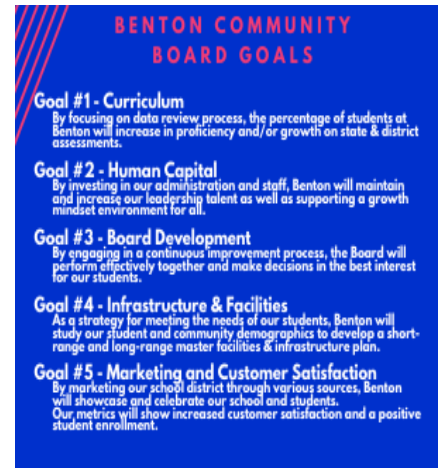


**TO: BENTON COMMUNITY BOARD OF EDUCATION**  
**FROM: DR. JAMES BIESCHKE, SUPERINTENDENT**  
**RE: REGULAR BOARD MEETING**  
**TIME: JUNE 19, 2024**  
**6:00 p.m. - Regular Meeting**  
**PLACE: Central Office - Board room**  
**304 1st Street**  
**Van Horne, Iowa 52346**



**6:00 P.M. - PUBLIC HEARING - FY24 BUDGET AMENDMENT**  
**(No increase in taxes, only an amendment)**

**6:04 P.M. - PUBLIC HEARING - [FY24 BUDGET AMENDMENT](#)**

**Board President Statement:**

- This public hearing is required as part of the district's certified budget amendment.
- The Board Secretary is hereby directed to enter any written comments into the record of this public hearing.
- No public attendees at the FY'24 Budget Amendment Hearing.

**Regular Meeting**

1) **Call to Order – 6:06 p.m.**

**Directors Attending:** Directors Kaiser, Schanbacher, Shaw via phone, Thompson, and Werning.

A Quorum was declared present.

Also Present: Carlene Silhanek, Rob Arnold, Katie Bauder, Abbie Patterson, Amy Wells, Anna Selk, James Bieschke, Melisa Venneman, Phil Eastman, and Melody Spence.

2) **Delegations, Communications, and Considerations of Additional Agenda Items**

None

3) **Action Item #117 - Approval of Agenda**

Motion by Werning, second by Kaiser to approve the agenda as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

4) **Open Forum**

No comments

5) **School Improvement Report**

a) **[ASSOCIATE LEARNING OVERVIEW](#)**



6) **Action Item #118 - EMC Insurance – Carlene Silhanek**

Carlene Silhanek, Keystone Insurance, provided the Board with details regarding changes in wind and hail policies. Dr. Bieschke discussed purchasing the deductible buy back policy to cover wind and hail damage at either the \$10,000 or \$25,000 deductible.

[EMC Package Quote](#)  
[Buy Back Explanation](#)

Motion by Schanbacher, second by Kaiser to approve the 2024-2025 Insurance quote with the \$10,000 deductible buy back quote.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

7) **Administration Report**

8) **Action Item 119 - FY'25 School Registration Fees**

The only increase proposed is technically not a registration fee, but an activity pass change. The proposal is to increase the student activity pass fee from \$40.00 to \$60.00 and the individual activity pass fee from \$85.00 to \$110.00. This is in-line with most of the WaMaC conference where 2 schools are at \$90, 4 at \$100, 3 at \$125, and 1 school at \$195.00.

Motion Kaiser, second by Schanbacher to approve the 2024-2025 Registration and Activity Ticket fees as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

9) **Action Item #120 - FY'24 Budget Amendment**

- a) [Public Hearing Notice](#)
- b) [Proof of Publication](#)

Based on increased costs of insurance premiums, contracted services, technology purchases, and infrastructure repairs the FY24 budget needs to be amended. This does not increase taxes for FY24 as we have the financial backing for these expenses.

Motion by Werning, second by Kaiser to approve the FY24 Budget Amendment to increase Total Support Services by \$500,000 and Non Instructional Programs by \$100,000.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

10) **Action Item #121 – Business Services**

June 30 is the fiscal year close and work is being done to finalize the year and prepare for FY '25. Purchase orders are currently being received from buildings with orders to be submitted after July 1st. Auditors completed their first day visit June 6th and will continue the process of the district audit in September. The Certified Annual Report, sometimes referred to as the "CAR" will be started soon for FY'24 and due in September.



- a) [WARRANTS](#)
- b) [ADDITIONAL WARRANTS](#)
- c) [SUMMARY OF WARRANTS](#)
- d) **FINANCIAL REPORTS**
  - [GENERAL FUND](#)
  - [ALL FUNDS REPORT](#)

Motion by Schanbacher, second by Werning to approve the financial warrants and reports as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

**11) Action Item #122 – Consent Agenda**

The Consent Agenda includes common topics.

\*ALL HIRES ARE CONTINGENT ON BACKGROUND CHECK, PROPER LICENSING, AND RELEASE FROM THE CURRENT CONTRACT IF APPLICABLE

- **HIRES**
  - (1) Allison Mundt - Special Ed. Associate - Keystone - [Recommendation](#)
  - (2) Kylie Miracle - 7th Grade Science - MS/HS - [Recommendation](#)
  - (3) Taylor Edwards - Assistant Varsity Boys Basketball - [Recommendation](#)
  - (4) Taylor Edwards - Assistant Varsity Football Coach - [Recommendation](#)
  - (5) Jacob Reid - Assistant 7th Grade Football Coach - [Recommendation](#)
  - (6) Erin Van Sickle - Summer School - Keystone Elementary - [Recommendation](#)
  - (7) Kellie Welsh - Summer School - Keystone Elementary - [Recommendation](#)
  - (8) Kira Wright, Kindergarten, Keystone Elementary - [Recommendation](#)
  - (9) Samantha Shoemaker - Transition Alliance Program - [Recommendation](#)
  - (10) Rich Fisher - 9th Grade Science, MS/HS - [Recommendation](#)
- **VOLUNTEERS**
  - (1) Amy Rizzio
  - (2) Samantha Dengler, Band Camp
- **RESIGNATIONS**
  - (1) Kevin Ludwik, Bus Driver
  - (2) Cassidi Miller, Associate, Atkins
- **MEETING MINUTES**
  - (1) [May 15, 2024](#)
- **CONTRACTS**
  - (1) [Tanager Therapist Support Agreement, Tanager Business Associate Agreement](#)
  - (2) [Shive-Hattery Master Service Agreement Task Order #1](#)
  - (3) [Shive-Hattery Master Service Agreement Task Order #2](#)
  - (4) [Terpstra Hoke and Associates Audit Agreement](#)
  - (5) [Garling Agreement](#)

Motion by Kaiser, second by Schanbacher to approve the consent agenda as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

**12) Action Item #123 - Policy Review**

- a. [Policy 605.5](#) - School Library (No Changes from IASB)
- b. [Policy 303.11](#) - Administrator Contract and Contract Non-Renewal (Additions from IASB)



- c. [Policy 303.13](#) - Administrative Personnel-Resignation/Release from Contract (No IASB Policy-included in 303.11)
- d. [Policy 303.14](#) - Administrative Personnel Termination-Dismissal (No IASB Policy-included in 303.11)
- e. [Policy 304.3](#) - Administration and Adjoining District Administrators (No IASB Policy)
- f. [Policy 304.4](#) - Administration and Area Education Agency (No IASB Policy)
- g. [Policy 307](#) - Succession of Authority to the Superintendent (No Changes from IASB)
- h. [Policy 600](#) - Goals and Objectives of the Education Program (No Changes from IASB)
- i. [Policy 601.3](#) - School Day (Additions from IASB)
- j. [Policy 606.3](#) - Homework (No IASB Policy)

Motion by Kaiser, second by Werning approve the policy revision and review as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

**13) Action Item #124 - Closed Session – Superintendent Evaluation**

Closed Session - Iowa Code Section 21.5(1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion at 7:10 p.m. by Kaiser, second by Werning to go into closed session

It has been moved and seconded to go into closed session.

Roll call vote to go into closed session:

DIRECTORS: Kaiser Yes, Schanbacher Yes, Shaw Yes, Thompson Yes, and Werning Yes.

Motion at 752 p.m. by Kaiser, second by Werning to come out of closed session.

DIRECTORS: Kaiser Yes, Schanbacher Yes, Shaw Yes, Thompson Yes, and Werning Yes.

**14) Action Item #125 - Superintendent Contract**

**Motion by Kaiser, second by Schanbacher to approve the Superintendent contract.**

Roll call vote: Directors: Kaiser Yes, Schanbacher Yes, Shaw Yes, Thompson Yes, and Werning Yes.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

**15) Superintendent Report**

- a) [Preliminary 24-25 Tax Rate](#)

**16) Action Item #126 - Adjournment**

Motion by Schanbacher, second by Werning to adjourn the meeting.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

Meeting adjourned at 7:59 p.m.